

STATE OF ILLINOIS

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Facility Name & ID Number Heritage Manor East-Beardstown# 0041632 Report Period Beginning: 01/01/2004 Ending: 12/31/2004

III. STATISTICAL DATA

A. Licensure/certification level(s) of care; enter number of beds/bed days,
(must agree with license). Date of change in licensed beds _____

	1	2	3	4	
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period	
1	<u>71</u>	Skilled (SNF)	<u>71</u>	<u>25,986</u>	1
2		Skilled Pediatric (SNF/PED)			2
3		Intermediate (ICF)			3
4		Intermediate/DD			4
5		Sheltered Care (SC)			5
6		ICF/DD 16 or Less			6
7	<u>71</u>	TOTALS	<u>71</u>	<u>25,986</u>	7

B. Census-For the entire report period.

	1	2	3	4	5	
	Level of Care	Patient Days by Level of Care and Primary Source of Payment				
		Public Aid Recipient	Private Pay	Other	Total	
8	SNF	<u>15,617</u>	<u>3,056</u>	<u>1,588</u>	<u>20,261</u>	8
9	SNF/PED			<u>0</u>		9
10	ICF					10
11	ICF/DD					11
12	SC	<u>0</u>	<u>0</u>	<u>0</u>		12
13	DD 16 OR LESS					13
14	TOTALS	<u>15,617</u>	<u>3,056</u>	<u>1,588</u>	<u>20,261</u>	14

C. Percent Occupancy. (Column 5, line 14 divided by total licensed
bed days on line 7, column 4.) 77.97%

D. How many bed-hold days during this year were paid by Public Aid?

0 (Do not include bed-hold days in Section B.)E. List all services provided by your facility for non-patients.
(E.g., day care, "meals on wheels", outpatient therapy)None

F. Does the facility maintain a daily midnight census?

yesG. Do pages 3 & 4 include expenses for services or
investments not directly related to patient care?YES ☐NO ☒

H. Does the BALANCE SHEET (page 17) reflect any non-care assets?

YES ☐NO ☒

I. On what date did you start providing long term care at this location?

Date started 05/01/96

J. Was the facility purchased or leased after January 1, 1978?

YES ☐

Date _____

NO ☒

K. Was the facility certified for Medicare during the reporting year?

YES ☒NO ☐

If YES, enter number

of beds certified _____

and days of care provided _____

1,588Medicare Intermediary Mutual of Omaha

IV. ACCOUNTING BASIS

ACCRUAL ☒

MODIFIED

CASH* ☐CASH* ☐

Is your fiscal year identical to your tax year?

YES ☒NO ☐

Tax Year: _____

Fiscal Year: _____

* All facilities other than governmental must report on the accrual basis.

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Facility Name & ID Number Heritage Manor East-Beardstown # 0041632 Report Period Beginning: 01/01/2004 Ending: 12/31/2004

V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)

	Operating Expenses	Costs Per General Ledger				Reclass-ification 5	Reclassified Total 6	Adjust-ments 7	Adjusted Total 8	FOR OHF USE ONLY	
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10
	A. General Services										
1	Dietary	110,016	6,509		116,525		116,525	2,651	119,176		1
2	Food Purchase		93,340		93,340		93,340		93,340		2
3	Housekeeping	53,519	8,142		61,661		61,661		61,661		3
4	Laundry	21,870	10,793		32,663		32,663		32,663		4
5	Heat and Other Utilities			52,733	52,733		52,733	812	53,545		5
6	Maintenance	25,580	23,284	18,995	67,859		67,859	9,509	77,368		6
7	Other (specify):*										7
8	TOTAL General Services	210,985	142,068	71,728	424,781		424,781	12,972	437,753		8
	B. Health Care and Programs										
9	Medical Director			500	500		500		500		9
10	Nursing and Medical Records	706,347	43,564	18,432	768,343		768,343		768,343		10
10a	Therapy		106,914	78,904	185,818	(321,860)	(136,042)	205,779	69,737		10a
11	Activities	29,111	1,656		30,767		30,767		30,767		11
12	Social Services	11,782		2,544	14,326		14,326		14,326		12
13	Nurse Aide Training	941	383		1,324		1,324	1,404	2,728		13
14	Program Transportation										14
15	Other (specify):*										15
16	TOTAL Health Care and Programs	748,181	152,517	100,380	1,001,078	(321,860)	679,218	207,183	886,401		16
	C. General Administration										
17	Administrative	56,810			56,810		56,810	47,735	104,545		17
18	Directors Fees							3,860	3,860		18
19	Professional Services			137,885	137,885		137,885	(125,749)	12,136		19
20	Dues, Fees, Subscriptions & Promotions			55,175	55,175	(40,077)	15,098	(6,695)	8,403		20
21	Clerical & General Office Expenses	49,143	4,768	15,584	69,495		69,495	96,090	165,585		21
22	Employee Benefits & Payroll Taxes			197,325	197,325		197,325	24,752	222,077		22
23	Inservice Training & Education			590	590		590	392	982		23
24	Travel and Seminar			5,111	5,111		5,111	(3,112)	1,999		24
25	Other Admin. Staff Transportation										25
26	Insurance-Prop.Liab.Malpractice			43,727	43,727		43,727	1,449	45,176		26
27	Other (specify):*			23,800	23,800		23,800	(23,800)			27
28	TOTAL General Administration	105,953	4,768	479,197	589,918	(40,077)	549,841	14,922	564,763		28
29	TOTAL Operating Expense (sum of lines 8, 16 & 28)	1,065,119	299,353	651,305	2,015,777	(361,937)	1,653,840	235,077	1,888,917		29

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

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Facility Name & ID Number

Heritage Manor East-Beardstown

#0041632

Report Period Beginning:

01/01/2004

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V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	D. Ownership											
30	Depreciation			88,309	88,309		88,309	8,254	96,563			30
31	Amortization of Pre-Op. & Org.											31
32	Interest			56,763	56,763		56,763	(23)	56,740			32
33	Real Estate Taxes			23,697	23,697		23,697		23,697			33
34	Rent-Facility & Grounds							4,699	4,699			34
35	Rent-Equipment & Vehicles			2,833	2,833		2,833	1,457	4,290			35
36	Other (specify):*											36
37	TOTAL Ownership			171,602	171,602		171,602	14,387	185,989			37
	Ancillary Expense											
	E. Special Cost Centers											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers					321,860	321,860		321,860			39
40	Barber and Beauty Shops											40
41	Coffee and Gift Shops											41
42	Provider Participation Fee					40,077	40,077		40,077			42
43	Other (specify):*											43
44	TOTAL Special Cost Centers					361,937	361,937		361,937			44
45	GRAND TOTAL COST (sum of lines 29, 37 & 44)	1,065,119	299,353	822,907	2,187,379		2,187,379	249,464	2,436,843			45

*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

Facility Name & ID Number Heritage Manor East-Beardstown

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VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.

In column 2 below, reference the line on which the particular cost was included. (See instructions.)

	NON-ALLOWABLE EXPENSES	1 Amount	2 Refer- ence	3 OHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals				4
5	Telephone, TV & Radio in Resident Rooms	(393)	35		5
6	Rented Facility Space		34		6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation		30		9
10	Interest and Other Investment Income	(23)	32		10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax		2		13
14	Non-Care Related Interest		32		14
15	Non-Care Related Owner's Transactions		33		15
16	Personal Expenses (Including Transportation)		24		16
17	Non-Care Related Fees	(1,107)	20		17
18	Fines and Penalties				18
19	Entertainment	(8,913)	24		19
20	Contributions	(800)	27		20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers	(703)	19		22
23	Malpractice Insurance for Individuals				23
24	Bad Debt	(23,000)	27		24
25	Fund Raising, Advertising and Promotional	(8,197)	20		25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	Nurse Aide Training for Non-Employees				27
28	Yellow Page Advertising				28
29	Other-Attach Schedule				29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$ (43,136)		\$	30

OHF USE ONLY						
48		49	50	51	52	

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1 Amount	2 Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
	Amortization of Organization &			
33	Pre-Operating Expense			33
	Adjustments for Related Organization			
34	Costs (Schedule VII)	292,600		34
35	Other- Attach Schedule			35
36	SUBTOTAL (B): (sum of lines 31-35)	\$ 292,600		36
	(sum of SUBTOTALS			
37	TOTAL ADJUSTMENTS (A) and (B))	\$ 249,464		37

*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification. (See instructions.)

		1 Yes	2 No	3 Amount	4 Reference	
38	Medically Necessary Transport.			\$		38
39						39
40	Gift and Coffee Shops					40
41	Barber and Beauty Shops					41
42	Laboratory and Radiology					42
43	Prescription Drugs					43
44	Exceptional Care Program					44
45	Other-Attach Schedule					45
46	Other-Attach Schedule					46
47	TOTAL (C): (sum of lines 38-46)			\$		47

Heritage Manor East-Beardstown

ID# 0041632

Report Period Beginning: 01/01/2004

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NON-ALLOWABLE EXPENSES		Amount	Sch. V Line Reference
1	\$		1
2			2
3			3
4			4
5		(393)	35
6		0	34
7			7
8			8
9		0	30
10			32
11			11
12			12
13		0	2
14			32
15		0	33
16			24
17		(1,107)	20
18			18
19			24
20		(800)	27
21			21
22		(703)	19
23			23
24		(23,000)	27
25		(8,197)	20
26			26
27			27
28			28
29			29
30			30
31			31
32			32
33			33
34			34
35			35
36			36
37			37
38			38
39			39
40			40
41			41
42			42
43			43
44			44
45			45
46			46
47			47
48			48
49	Total	(34,200)	49

Summary A

0041632

Report Period Beginning:

01/01/2004

Ending:

12/31/2004

SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I

[illegible]

Facility Name & ID Number Heritage Manor East-Beardstown# 0041632Report Period Beginning: 01/01/2004 Ending: 12/31/2004

VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Attach an additional schedule if necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. ☐ YES ☐ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1 Schedule V	2 Line	3 Cost Per General Ledger Item	4 Amount	5 Cost to Related Organization Name of Related Organization	6 Percent of Ownership	7 Operating Cost of Related Organization	8 Difference: Adjustments for Related Organization Costs (7 minus 4)	
1	V		\$			\$	\$	1
2	V	10a Adjustment for Related Organization		GreenTree Therapy	100.00%			2
3	V							3
4	V	19 Adjustment for Related Organization	137,182	Heritage Enterprises, Inc.	100.00%		(137,182)	4
5	V							5
6	V	10a Adjustment for Related Organization	106,752	GreenTree Pharmacy	100.00%	312,531	205,779	6
7	V							7
8	V							8
9	V							9
10	V							10
11	V							11
12	V							12
13	V							13
14	Total		\$ 243,934			\$ 312,531	\$ * 68,597	14

* Total must agree with the amount recorded on line 34 of Schedule VI.

Facility Name & ID Number Heritage Manor East-Beardstown# 0041632Report Period Beginning: 01/01/2004 Ending: 12/31/2004

VII. RELATED PARTIES (continued)

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. ☐ YES ☐ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)
15	V	1 Dietary	\$	Heritage Enterprises, Inc.	100.00%	\$ 2,651	\$ 2,651
16	V	2 Food Purchase				0	
17	V	3 Housekeeping				0	
18	V	4 Laundry				0	
19	V	5 Heat & Other Utilities				812	812
20	V	6 Maintenance				9,509	9,509
21	V	7 Other				0	
22	V	9 Medical Director				0	
23	V	10 Nursing & Medical Records				0	
24	V	11 Activities				0	
25	V	12 Social Service				0	
26	V	13 Nurse Aide Training				1,404	1,404
27	V	14 Program Transportation				0	
28	V	15 Other				0	
29	V	17 Administrative				47,735	47,735
30	V	18 Directors Fees				3,860	3,860
31	V	19 Professional Services				12,136	12,136
32	V	20 Fees, Subscription, Promotions				2,609	2,609
33	V	21 Clerical & General Office Expenses				96,090	96,090
34	V	22 Employee Benefits & Payroll Taxes				24,752	24,752
35	V	23 Inservice Training & Education				392	392
36	V	24 Travel and Seminar				5,801	5,801
37	V	25 Other Admin. Staff Transportation				0	
38	V	26 Insurance-Prop.Liab.Malpract				1,449	1,449
39	Total		\$			\$ 209,200	\$ * 209,200

* Total must agree with the amount recorded on line 34 of Schedule VI.

Facility Name & ID Number Heritage Manor East-Beardstown# 0041632Report Period Beginning: 01/01/2004Ending: 12/31/2004

VII. RELATED PARTIES (continued)

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. ☐ YES ☐ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1	2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:
Schedule V	Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)
15	V	27 Other	\$	Heritage Enterprises, Inc.		\$ 0	\$
16	V	30 Depreciation				8,254	8,254
17	V	31 Amortization of Pre-Op & Org				0	
18	V	32 Interest				0	
19	V	33 Real Estate Taxes				0	
20	V	34 Rent-Facility & Grounds				4,699	4,699
21	V	35 Rent-Equipment & Vehicles				1,850	1,850
22	V	36 Other				0	
23	V	38 Medically Nec Transportation				0	
24	V	39 Ancillary Service Centers				0	
25	V	40 Barber and Beauty Shops				0	
26	V	41 Coffee and Gift Shops				0	
27	V	42 Other				0	
28	V						
29	V						
30	V						
31	V						
32	V						
33	V						
34	V						
35	V						
36	V						
37	V						
38	V						
39	Total		\$			\$ 14,803	\$ * 14,803

* Total must agree with the amount recorded on line 34 of Schedule VI.

Facility Name & ID Number Heritage Manor East-Beardstown # 0041632 Report Period Beginning: 01/01/2004 Ending: 12/31/2004

VII. RELATED PARTIES (continued)

C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.

NOTE: ALL owners (even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	Susie Jefferson	Director	Management	15.86		10		Salary/BOD	\$ 2,362	Ln. 17/18	1
2	Tom Jefferson	Secretary	Management	16.21		10		Salary/BOD	10,136	Ln. 17/18	2
3	Craig Hart	Chairman	Management	31.95		10		Salary/BOD	12,835	Ln. 17/18	3
4	Cheryl Lowney	Executive Vice President	Management	0.49		40	100.00	Salary/BOD	6,982	Ln. 17/18	4
5	Steve Wannemacher	President	Management	0.42		40	100.00	Salary/BOD	9,313	Ln. 17/18	5
6	Connie Hoselton	Sr Vice President	Management	0.27		40	100.00	Salary	4,629	Ln. 17/18	6
7	Craig Ater	Sr Vice President	Management	0.34		40	100.00	Salary	5,338	Ln. 17/18	7
8											8
9											9
10											10
11											11
12											12
13								TOTAL	\$ 51,595		13

* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

** This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees).
FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME.
ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION

Facility Name & ID Number Heritage Manor East-Beardstown # 0041632 Report Period Beginning: 01/01/2004 Ending: 2/31/2004

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES ☐ NO ☐

Name of Related Organization _____
 Street Address _____
 City / State / Zip Code _____
 Phone Number () _____
 Fax Number () _____

B. Show the allocation of costs below. If necessary, please attach worksheets.

1 Schedule V Line Reference	2 Item	3 Unit of Allocation (i.e., Days, Direct Cost, Square Feet)	4 Total Units	5 Number of Subunits Being Allocated Among	6 Total Indirect Cost Being Allocated	7 Amount of Salary Cost Contained in Column 6	8 Facility Units	9 Allocation (col.8/col.4)x col.6	
1	1 Dietary	Beds	2,403	24	\$ 89,729	\$ 89,729	71	\$ 2,651	1
2	2 Food Purchase	Beds	2,403	24	0	0	71	0	2
3	3 Housekeeping	Beds	2,403	24	0	0	71	0	3
4	4 Laundry	Beds	2,403	24	0	0	71	0	4
5	5 Heat & Other Utilities	Beds	2,403	24	27,471	0	71	812	5
6	6 Maintenance	Beds	2,403	24	321,832	76,617	71	9,509	6
7	7 Other	Beds	2,403	24	0	0	71	0	7
8	9 Medical Director	Beds	2,403	24	0	0	71	0	8
9	10 Nursing & Medical Records	Beds	2,403	24	0	0	71	0	9
10	11 Activities	Beds	2,403	24	0	0	71	0	10
11	12 Social Service	Beds	2,403	24	0	0	71	0	11
12	13 Nurse Aide Training	Beds	2,403	24	47,533	39,159	71	1,404	12
13	14 Program Transportation	Beds	2,403	24	0	0	71	0	13
14	15 Other	Beds	2,403	24	0	0	71	0	14
15	17 Administrative	Beds	2,403	24	1,615,588	1,615,588	71	47,735	15
16	18 Directors Fees	Beds	2,403	24	130,630	0	71	3,860	16
17	19 Professional Services	Beds	2,403	24	410,747	0	71	12,136	17
18	20 Fees, Subscription, Promotions	Beds	2,403	24	88,297	0	71	2,609	18
19	21 Clerical & General Office Expense	Beds	2,403	24	3,252,161	2,929,944	71	96,090	19
20	22 Employee Benefits & Payroll Tax	Beds	2,403	24	837,746	0	71	24,752	20
21	23 Inservice Training & Education	Beds	2,403	24	13,283	0	71	392	21
22	24 Travel and Seminar	Beds	2,403	24	196,325	0	71	5,801	22
23	25 Other Admin. Staff Transportation	Beds	2,403	24	0	0	71	0	23
24	26 Insurance-Prop.Liab.Malpract	Beds	2,403	24	49,040	0	71	1,449	24
25	TOTALS				\$ 7,080,382	\$ 4,751,037		\$ 209,200	25

Facility Name & ID Number Heritage Manor East-Beardstown # 0041632 Report Period Beginning: 01/01/2004 Ending: 2/31/2004

VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES ☐ NO ☐

Name of Related Organization _____
 Street Address _____
 City / State / Zip Code _____
 Phone Number () _____
 Fax Number () _____

B. Show the allocation of costs below. If necessary, please attach worksheets.

1 Schedule V Line Reference	2 Item	3 Unit of Allocation (i.e., Days, Direct Cost, Square Feet)	4 Total Units	5 Number of Subunits Being Allocated Among	6 Total Indirect Cost Being Allocated	7 Amount of Salary Cost Contained in Column 6	8 Facility Units	9 Allocation (col.8/col.4)x col.6	
1	27 Other	Beds	2,403	24	\$	\$	71	\$	1
2	30 Depreciation	Beds	2,403	24	279,369		71	8,254	2
3	31 Amortization of Pre-Op & Org	Beds	2,403	24			71		3
4	32 Interest	Beds	2,403	24			71		4
5	33 Real Estate Taxes	Beds	2,403	24			71		5
6	34 Rent-Facility & Grounds	Beds	2,403	24	159,040		71	4,699	6
7	35 Rent-Equipment & Vehicles	Beds	2,403	24	62,608		71	1,850	7
8	36 Other	Beds	2,403	24			71		8
9	38 Medically Nec Transportation	Beds	2,403	24			71		9
10	39 Ancillary Service Centers	Beds	2,403	24			71		10
11	40 Barber and Beauty Shops	Beds	2,403	24			71		11
12	41 Coffee and Gift Shops	Beds	2,403	24			71		12
13	42 Other	Beds	2,403	24			71		13
14							71		14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25	TOTALS				\$ 501,017	\$		\$ 14,803	25

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

	1	2		3	4	5	6		7	8	9	10	
	Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense		
		YES	NO				Original	Balance					
	A. Directly Facility Related Long-Term												
1	Bank One		xx	Mortgage	4640 plus Int	01/15/99	\$	\$ 1,057,339	01/15/06	variable	\$ 48,906	1	
2	Bank One		xx	Mortgage								2	
3												3	
4												4	
5												5	
	Working Capital												
6	Central Office Allocation		xx	Working Capital							7,857	6	
7	Central Office Allocation		xx	Working Capital								7	
8												8	
9	TOTAL Facility Related						\$	\$ 1,057,339			\$ 56,763	9	
	B. Non-Facility Related*												
10	Interest Income										(23)	10	
11												11	
12												12	
13												13	
14	TOTAL Non-Facility Related						\$	\$			\$ (23)	14	
15	TOTALS (line 9+line14)						\$	\$ 1,057,339			\$ 56,740	15	

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V. \$ _____ Line # _____

* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7.
(See instructions.)

** If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.
(See instructions.)

Facility Name & ID Number **Heritage Manor East-Beardstown**# **0041632** Report Period Beginning: **01/01/2004** Ending: **12/31/2004****IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)****B. Real Estate Taxes**

Important , please see the next worksheet, "RE_Tax". The real estate tax statement and bill must accompany the cost report.			
1. Real Estate Tax accrual used on 2003 report.		\$ 23,654	1
2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)		\$ 23,096	2
3. Under or (over) accrual (line 2 minus line 1).		\$ (558)	3
4. Real Estate Tax accrual used for 2004 report. (Detail and explain your calculation of this accrual on the lines below.)		\$ 24,255	4
5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C. (Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)		\$	5
6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund. TOTAL REFUND \$ For Tax Year. (Attach a copy of the real estate tax appeal board's decision.)		\$	6
7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.		\$ 23,697	7
Real Estate Tax History:			
Real Estate Tax Bill for Calendar Year:	1999 19,859 8		
	2000 20,563 9		
	2001 22,281 10		
	2002 22,916 11		
	2003 23,197 12		
		FOR OHF USE ONLY	
		13 FROM R. E. TAX STATEMENT FOR 2003 \$	13
		14 PLUS APPEAL COST FROM LINE 5 \$	14
		15 LESS REFUND FROM LINE 6 \$	15
		16 AMOUNT TO USE FOR RATE CALCULATION \$	16

NOTES:

1. Please indicate a negative number by use of brackets(). Deduct any overaccrual of taxes from prior year.
2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.
This denial must be no more than four years old at the time the cost report is filed.

IMPORTANT NOTICE

TO: Long Term Care Facilities with Real Estate Tax Rates **RE:** 2003 REAL ESTATE TAX COST DOCUMENTATION

In order to set the real estate tax portion of the capital rate, it is necessary that we obtain additional information regarding your calendar 2003 real estate tax costs, as well as copies of your original real estate tax bills for calendar 2003.

Please complete the Real Estate Tax Statement below and forward with a copy of your 2003 real estate tax bill to the Department of Public Aid, Office of Health Finance, 201 South Grand Avenue East, Springfield, Illinois 62763.

Please send these items in with your completed 2004 cost report. The cost report will not be considered complete and timely filed until this statement and the corresponding real estate tax bills are filed. If you have any questions, please call the Office of Health Finance at (217) 782-1630.

2003 LONG TERM CARE REAL ESTATE TAX STATEMENT

FACILITY NAME Heritage Manor East-Beardstown COUNTY Cass

FACILITY IDPH LICENSE NUMBER 0041632

CONTACT PERSON REGARDING THIS REPORT _____

TELEPHONE () _____ FAX #: () _____

A. Summary of Real Estate Tax Cost

Enter the tax index number and real estate tax assessed for 2003 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2003.

(A)	(B)	(C)	(D) <u>Tax</u> <u>Applicable to</u> <u>Nursing Home</u>
<u>Tax Index Number</u>	<u>Property Description</u>	<u>Total Tax</u>	
1. <u>03-264-007-00</u>	_____	\$ <u>23,096.00</u>	\$ <u>23,096.00</u>
2. _____	_____	\$ _____	\$ _____
3. _____	_____	\$ _____	\$ _____
4. _____	_____	\$ _____	\$ _____
5. _____	_____	\$ _____	\$ _____
6. _____	_____	\$ _____	\$ _____
7. _____	_____	\$ _____	\$ _____
8. _____	_____	\$ _____	\$ _____
9. _____	_____	\$ _____	\$ _____
10. _____	_____	\$ _____	\$ _____
TOTALS		\$ <u><u>23,096.00</u></u>	\$ <u><u>23,096.00</u></u>

B. Real Estate Tax Cost Allocations

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services? YES NO

If YES, attach an explanation & a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

C. Tax Bills

Attach a copy of the original 2003 tax bills which were listed in Section A to this statement. Be sure to use the 2003 tax bill which is normally paid during 2004.

X. BUILDING AND GENERAL INFORMATION:

A. Square Feet: 9,428

B. General Construction Type: Exterior brick/wood Frame wood Number of Stories

C. Does the Operating Entity? ☒ (a) Own the Facility ☐ (b) Rent from a Related Organization. ☐ (c) Rent from Completely Unrelated Organization.
(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity? ☒ (a) Own the Equipment ☐ (b) Rent equipment from a Related Organization. ☐ (c) Rent equipment from Completely Unrelated Organization.
(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, nurse aide training facilities, etc.)
List entity name, type of business, square footage, and number of beds/units available (where applicable).
none

F. Does this cost report reflect any organization or pre-operating costs which are being amortized? ☐ YES ☒ NO
If so, please complete the following:

1. Total Amount Incurred: 2. Number of Years Over Which it is Being Amortized:

3. Current Period Amortization: 4. Dates Incurred:

Nature of Costs:
(Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

	1	2	3	4	
	Use	Square Feet	Year Acquired	Cost	
1	land			\$ 40,000	1
2					2
3	TOTALS			\$ 40,000	3

Facility Name & ID Number Heritage Manor East-Beardstown

0041632

Report Period Beginning:

01/01/2004 Ending: 12/31/2004

XI. OWNERSHIP COSTS (continued)**B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.**

	1 Beds*	FOR OHF USE ONLY	2 Year Acquired	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
4	71				\$ 1,744,500	\$		\$	\$	\$	4
5											5
6											6
7											7
8											8
	Improvement Type**										
9	Shower Remodel			1997	9,921						9
10	Heat/Cool Units			1997	2,138						10
11	Roof			1997	101,691						11
12	Interior Rehab			1997	87,411						12
13											13
14	Five Ton Heat Pump			1996	3,257						14
15	Heritage Manor Sign			1996	2,145						15
16	Remodel Physical Therapy Room			1996	18,303						16
17											17
18	Smoke Detectors			1998	5,431						18
19	Back Flow Preventers			1998	3,155						19
20	Interior Rehab			1998	144,749						20
21											21
22	Water Heater			1999	3,991						22
23	Alzheimer Unit--material			1999	51,576						23
24	Alzheimer Unit--Labor			1999	14,502						24
25	Alzheimer Unit--Professional Fees			1999	21,605						25
26	Interior Rehab			1999	30,944						26
27											27
28	Alzheimer Unit--material			2000	27,447						28
29	Alzheimer Unit--Labor			2000	5,812						29
30	Alzheimer Unit--Professional Fees			2000	1,310						30
31	Fire Alarm Panel			2001	2,026						31
32	Electric Door			2001	2,378						32
33											33
34	C/O Allocation							8,255	8,255		34
35	Book Depreciation					75,523		75,523		597,223	35
36											36

*Total beds on this schedule must agree with page 2.

**Improvement type must be detailed in order for the cost report to be considered complete.

See Page 12A, Line 70 for total

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

	1 Improvement Type**	2 Year Constructed	3 Cost	4 Current Book Depreciation	5 Life in Years	6 Straight Line Depreciation	7 Adjustments	8 Accumulated Depreciation	9
37			\$	\$		\$	\$	\$	37
38	Heat/Cool Unit	2002	742						38
39	Heat/Cool Unit	2002	1,190						39
40									40
41	Heat Cool Unit	2003	104						41
42	Service Sink	2003	691						42
43	Security System	2003	2,160						43
44	Compressor	2003	2,244						44
45	Exerciser Clock	2003	1,243						45
46	A/C Unit	2003	568						46
47									47
48	Carpet	2004	3,280						48
49	Heat/Cool Unit		2,877						49
50	Condensing Unit		1,861						50
51	Electronic Door		624						51
52									52
53									53
54									54
55									55
56									56
57									57
58									58
59									59
60									60
61									61
62									62
63									63
64									64
65									65
66									66
67									67
68									68
69									69
70	TOTAL (lines 4 thru 69)		\$ 2,301,876	\$ 75,523		\$ 83,778	\$ 8,255	\$ 597,223	70

**Improvement type must be detailed in order for the cost report to be considered complete.

C. Equipment Depreciation-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$ 234,692	\$ 12,786	\$ 12,786	\$		\$ 218,985	71
72	Current Year Purchases	17,385						72
73	Fully Depreciated Assets							73
74								74
75	TOTALS	\$ 252,077	\$ 12,786	\$ 12,786	\$		\$ 218,985	75

D. Vehicle Depreciation (See instructions.)*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76				\$	\$	\$	\$		\$	76
77										77
78										78
79										79
80	TOTALS			\$	\$	\$	\$		\$	80

E. Summary of Care-Related Assets

	1 Reference	2 Amount	
81	Total Historical Cost (line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$ 2,593,953	81
82	Current Book Depreciation (line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$ 88,309	82
83	Straight Line Depreciation (line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$ 96,564	83 **
84	Adjustments (line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$ 8,255	84
85	Accumulated Depreciation (line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$ 816,208	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

** This must agree with Schedule V line 30, column 8.

XII. RENTAL COSTS

A. Building and Fixed Equipment (See instructions.)

1. Name of Party Holding Lease: _____

2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4? _____

If NO, see instructions.

☐ YES ☐ NO

		1 Year Constructed	2 Number of Beds	3 Original Lease Date	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$			3
4	Additions							4
5								5
6								6
7	TOTAL				\$			7

**

8. List separately any amortization of lease expense included on page 4, line 34.

This amount was calculated by dividing the total amount to be amortized
by the length of the lease _____.

9. Option to Buy: ☐ YES ☐ NO Terms: _____ *

B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)

15. Is Movable equipment rental included in building rental? _____

☐ YES ☐ NO

16. Rental Amount for movable equipment: \$ 4,290 Description: pager, computer equipment

(Attach a schedule detailing the breakdown of movable equipment)

C. Vehicle Rental (See instructions.)

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			\$	\$	17
18					18
19					19
20					20
21	TOTAL		\$	\$	21

10. Effective dates of current rental agreement:

Beginning _____

Ending _____

11. Rent to be paid in future years under the current rental agreement:

Fiscal Year Ending Annual Rent

12. /2005 \$ _____

13. /2006 \$ _____

14. /2007 \$ _____

* If there is an option to buy the building, please provide complete details on attached schedule.

** This amount plus any amortization of lease expense must agree with page 4, line 34.

A. TYPE OF TRAINING PROGRAM (If aides are trained in another facility program, attach a schedule listing the facility name, address and cost per aide trained in that facility.)

1. HAVE YOU TRAINED AIDES DURING THIS REPORT PERIOD?	<input type="checkbox"/> YES <input type="checkbox"/> NO	2. CLASSROOM PORTION:	3. CLINICAL PORTION:
		IN-HOUSE PROGRAM <input type="checkbox"/>	IN-HOUSE PROGRAM <input type="checkbox"/>
		IN OTHER FACILITY <input type="checkbox"/>	IN OTHER FACILITY <input type="checkbox"/>
		COMMUNITY COLLEGE <input type="checkbox"/>	HOURS PER AIDE _____
		HOURS PER AIDE _____	

If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.

B. EXPENSES

ALLOCATION OF COSTS (d)

		1	2	3	4
		Facility			
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies		383		383
3	Classroom Wages (a)		941		941
4	Clinical Wages (b)				
5	In-House Trainer Wages (c)				
6	Transportation				
7	Contractual Payments				
8	Nurse Aide Competency Tests				
9	TOTALS	\$	\$ 1,324	\$	\$ 1,324
10	SUM OF line 9, col. 1 and 2 (e)	\$ 1,324			

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training aides from other facilities.

\$

D. NUMBER OF AIDES TRAINED

COMPLETED	
1. From this facility	
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
TOTAL TRAINED	

- (a) Include wages paid during the classroom portion of training. Do not include fringe benefits.
(b) Include wages paid during the clinical portion of training. Do not include fringe benefits.
(c) For in-house training programs only. Do not include fringe benefits.
(d) Allocate based on if the aide is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own aides.

- (e) The total amount of Drop-out and Completed Costs for your own aides must agree with Sch. V, line 13, col. 8.
(f) Attach a schedule of the facility names and addresses of those facilities for which you trained aides.

XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

		1	2		3	4	5	6	7	8				
	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)					
			Units of Service	Cost	Units	Cost								
					1	Licensed Occupational Therapist		hrs	\$			\$	18,985	\$
	Licensed Speech and Language Development Therapist		hrs					27,869				27,869	2	
2	Licensed Recreational Therapist		hrs										3	
3	Licensed Physical Therapist		hrs					22,804	79			22,883	4	
4	Physician Care		visits										5	
5	Dental Care		visits										6	
6	Work Related Program		hrs										7	
7	Habilitation		hrs										8	
8			# of prescrpts											
9	Pharmacy							312,614				312,614	9	
	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs											
10	Academic Education		hrs										10	
11	Exceptional Care Program												11	
12													12	
13	Other (specify):							9,246				9,246	13	
14	TOTAL			\$			\$	78,904	\$	312,693		\$	391,597	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as nurse aides, who help with the above activities should not be listed on this schedule.

STATE OF ILLINOIS

Page 17

Facility Name & ID Number Heritage Manor East-Beardstown

0041632

Report Period Beginning: 01/01/2004

Ending:

12/31/2004

XV. BALANCE SHEET - Unrestricted Operating Fund.

As of 12/31/2004

(last day of reporting year)

This report must be completed even if financial statements are attached.

		1 Operating	2 After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 10,297	\$	1
2	Cash-Patient Deposits	12,539		2
3	Accounts & Short-Term Notes Receivable- Patients (less allowance)	303,651		3
4	Supply Inventory (priced at)			4
5	Short-Term Investments			5
6	Prepaid Insurance	14,677		6
7	Other Prepaid Expenses			7
8	Accounts Receivable (owners or related parties)	(1,581,821)		8
9	Other(specify):			9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ (1,240,657)	\$	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land	40,000		13
14	Buildings, at Historical Cost	2,301,878		14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost	252,077		16
17	Accumulated Depreciation (book methods)	(816,207)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):			23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 1,777,748	\$	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 537,091	\$	25

		1 Operating	2 After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 42,582	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits	12,539		28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	95,377		30
31	Accrued Taxes Payable (excluding real estate taxes)	2,476		31
32	Accrued Real Estate Taxes(Sch.IX-B)	24,255		32
33	Accrued Interest Payable	308		33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
	Other Current Liabilities(specify):			
36				36
37				37
38	TOTAL Current Liabilities (sum of lines 26 thru 37)	\$ 177,537	\$	38
	D. Long-Term Liabilities			
39	Long-Term Notes Payable			39
40	Mortgage Payable	1,057,339		40
41	Bonds Payable			41
42	Deferred Compensation			42
	Other Long-Term Liabilities(specify):			
43				43
44				44
45	TOTAL Long-Term Liabilities (sum of lines 39 thru 44)	\$ 1,057,339	\$	45
46	TOTAL LIABILITIES (sum of lines 38 and 45)	\$ 1,234,876	\$	46
47	TOTAL EQUITY (page 18, line 24)	\$ (697,785)	\$	47
48	TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)	\$ 537,091	\$	48

*(See instructions.)

XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	Balance at Beginning of Year, as Previously Reported	\$ (688,907)	1
2	Restatements (describe):		2
3			3
4			4
5			5
6	Balance at Beginning of Year, as Restated (sum of lines 1-5)	\$ (688,907)	6
	A. Additions (deductions):		
7	NET Income (Loss) (from page 19, line 43)	(8,878)	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants		11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	()	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)		15
16	Other (describe)		16
17	TOTAL Additions (deductions) (sum of lines 7-16)	\$ (8,878)	17
	B. Transfers (Itemize):		
18			18
19			19
20			20
21			21
22			22
23	TOTAL Transfers (sum of lines 18-22)	\$	23
24	BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)	\$ (697,785)	24 *

* This must agree with page 17, line 47.

VII. INCOME STATEMENT (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required classifications of revenue and expense must be provided on this form, even if financial statements are attached.
Note: This schedule should show gross revenue and expenses. Do not net revenue against expense.

	Revenue	Amount	
	A. Inpatient Care		
1	Gross Revenue -- All Levels of Care	\$ 2,189,663	1
2	Discounts and Allowances for all Levels	(364,492)	2
3	SUBTOTAL Inpatient Care (line 1 minus line 2)	\$ 1,825,171	3
	B. Ancillary Revenue		
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy	163,059	6
7	Oxygen		7
8	SUBTOTAL Ancillary Revenue (lines 4 thru 7)	\$ 163,059	8
	C. Other Operating Revenue		
9	Payments for Education		9
10	Other Government Grants		10
11	Nurses Aide Training Reimbursements		11
12	Gift and Coffee Shop	673	12
13	Barber and Beauty Care	272	13
14	Non-Patient Meals		14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs	184,582	17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services	4,953	21
22	Laundry		22
23	SUBTOTAL Other Operating Revenue (lines 9 thru 22)	\$ 190,480	23
	D. Non-Operating Revenue		
24	Contributions		24
25	Interest and Other Investment Income***	23	25
26	SUBTOTAL Non-Operating Revenue (lines 24 and 25)	\$ 23	26
	E. Other Revenue (specify):****		
27	Settlement Income (Insurance, Legal, Etc.)		27
28			28
28a			28a
29	SUBTOTAL Other Revenue (lines 27, 28 and 28a)	\$	29
30	TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)	\$ 2,178,733	30

	Expenses	Amount	
	A. Operating Expenses		
31	General Services	424,781	31
32	Health Care	1,001,078	32
33	General Administration	589,918	33
	B. Capital Expense		
34	Ownership	171,602	34
	C. Ancillary Expense		
35	Special Cost Centers		35
36	Provider Participation Fee		36
	D. Other Expenses (specify):		
37		232	37
38			38
39			39
40	TOTAL EXPENSES (sum of lines 31 thru 39)*	\$ 2,187,611	40
41	Income before Income Taxes (line 30 minus line 40)**	(8,878)	41
42	Income Taxes		42
43	NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)	\$ (8,878)	43

* This must agree with page 4, line 45, column 4.

** Does this agree with taxable income (loss) per Federal Income Tax Return? _____ If not, please attach a reconciliation.

*** See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

****Provide a detailed breakdown of "Other Revenue" on an attached sheet.

Facility Name & ID Number Heritage Manor East-Beardstown

0041632

Report Period Beginning: 01/01/2004

Ending:

12/31/2004

XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)

(This schedule must cover the entire reporting period.)

		1	2**	3	4	
		# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing	1,840	2,080	\$ 42,938	\$ 20.64	1
2	Assistant Director of Nursing			0		2
3	Registered Nurses	5,809	6,049	125,522	20.75	3
4	Licensed Practical Nurses	9,198	9,663	146,403	15.15	4
5	Nurse Aides & Orderlies	37,227	39,649	372,286	9.39	5
6	Nurse Aide Trainees	100	100	941	9.41	6
7	Licensed Therapist					7
8	Rehab/Therapy Aides	1,717	1,922	19,198	9.99	8
9	Activity Director					9
10	Activity Assistants	3,097	3,619	29,111	8.04	10
11	Social Service Workers	1,000	1,000	11,782	11.78	11
12	Dietician					12
13	Food Service Supervisor					13
14	Head Cook					14
15	Cook Helpers/Assistants	13,445	14,488	110,016	7.59	15
16	Dishwashers					16
17	Maintenance Workers	1,814	2,060	25,580	12.42	17
18	Housekeepers	7,668	8,105	53,519	6.60	18
19	Laundry	1,896	2,069	21,870	10.57	19
20	Administrator	1,900	2,080	56,810	27.31	20
21	Assistant Administrator					21
22	Other Administrative					22
23	Office Manager					23
24	Clerical	4,699	5,251	49,143	9.36	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records					31
32	Other Health Care(specify)					32
33	Other(specify) <u>Beautician</u>					33
34	TOTAL (lines 1 - 33)	91,410	98,135	\$ 1,065,119 *	\$ 10.85	34

* This total must agree with page 4, column 1, line 45.

** See instructions.

B. CONSULTANT SERVICES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant		\$ 0		35
36	Medical Director		500		36
37	Medical Records Consultant		1,035		37
38	Nurse Consultant				38
39	Pharmacist Consultant		2,214		39
40	Physical Therapy Consultant				40
41	Occupational Therapy Consultant				41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant				43
44	Activity Consultant				44
45	Social Service Consultant		2,544		45
46	Other(specify)				46
47					47
48					48
49	TOTAL (lines 35 - 48)		\$ 6,293		49

C. CONTRACT NURSES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses		\$ 0		50
51	Licensed Practical Nurses		13,563		51
52	Nurse Aides		0		52
53	TOTAL (lines 50 - 52)		\$ 13,563		53

XIX. SUPPORT SCHEDULES

A. Administrative Salaries				D. Employee Benefits and Payroll Taxes	F. Dues, Fees, Subscriptions and Promotions
Name	Function	Ownership %	Amount	Description	Amount
Pat McNeal			\$ 56,810	Workers' Compensation Insurance	\$ 40,383
				Unemployment Compensation Insurance	16,575
				FICA Taxes	81,482
				Employee Health Insurance	46,627
				Employee Meals	
				Illinois Municipal Retirement Fund (IMRF)*	
				Employee Hepatitis Vaccine	256
				Employee Benefits -	12,002
				Employee Benefits - central office	24,752
TOTAL (agree to Schedule V, line 17, col. 1)			\$ 56,810		
(List each licensed administrator separately.)					
B. Administrative - Other					
Description			Amount		
			\$		
TOTAL (agree to Schedule V, line 17, col. 3)			\$	TOTAL (agree to Schedule V,	\$ 222,077
(Attach a copy of any management service agreement)				line 22, col.8)	
C. Professional Services				E. Schedule of Non-Cash Compensation Paid to Owners or Employees	
Vendor/Payee	Type		Amount	Description	Line # Amount
Heritage Enterprises	Mgt Fees		\$ 135,682		
Robert McQuellen	Consulting		1,500		
			0		
			0		
Legal-- Adj to Zero			703		
			0		
TOTAL (agree to Schedule V, line 19, column 3)			\$ 137,885	TOTAL	\$
(If total legal fees exceed \$2500 attach copy of invoices.)					
				G. Schedule of Travel and Seminar**	
				Description	Amount
				Out-of-State Travel	\$
				In-State Travel	
					1,887
					39
				Seminar Expense	3,185
					(8,913)
					5,801
				Entertainment Expense	(
				(agree to Sch. V,	
				TOTAL	\$ 1,999
				line 24, col. 8)	

* Attach copy of IMRF notifications

****See instructions.**

XIX-H. SUPPORT SCHEDULE - DEFERRED MAINTENANCE COSTS (which have been included in Sch. V, line 6, col. 3).
(See instructions.)

[illegible]

Facility Name & ID Number Heritage Manor East-Beardstown

STATE OF ILLINOIS

0041632

Report Period Beginning: 01/01/2004

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XX. GENERAL INFORMATION:

- (1) Are nursing employees (RN, LPN, NA) represented by a union? no
- (2) Are there any dues to nursing home associations included on the cost report? yes
If YES, give association name and amount. Illinois Healthcare Association
- (3) Did the nursing home make political contributions or payments to a political action organization? yes If YES, have these costs been properly adjusted out of the cost report? yes
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? no If YES, what is the capacity? _____
- (5) Have you properly capitalized all major repairs and equipment purchases? yes
What was the average life used for new equipment added during this period? 7 years
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 5,000 Line 10
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? yes If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? no
If YES, give effective date of lease. _____
- (9) Are you presently operating under a sublease agreement? _____ YES xx NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES _____ NO xx If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.

- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department of Public Aid during this cost report period. \$ 40,077
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? no If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department of Public Aid, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? yes
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? yes For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ 0 Has any meal income been offset against related costs? yes Indicate the amount. \$ 3,989
- (16) Travel and Transportation
a. Are there costs included for out-of-state travel? no
If YES, attach a complete explanation.
b. Do you have a separate contract with the Department to provide medical transportation for residents? no If YES, please indicate the amount of income earned from such a program during this reporting period. \$ _____
c. What percent of all travel expense relates to transportation of nurses and patients? 100%
d. Have vehicle usage logs been maintained? yes
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? yes
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? yes
g. Does the facility transport residents to and from day training? no
Indicate the amount of income earned from providing such transportation during this reporting period. \$ _____
- (17) Has an audit been performed by an independent certified public accounting firm? yes
Firm Name: Sulaski & Webb The instructions for the cost report require that a copy of this audit be included with the cost report. Has this copy been attached? no If no, please explain. Not available at this date
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? yes
- (19) If total legal fees are in excess of \$2500, have legal invoices and a summary of services performed been attached to this cost report? yes
Attach invoices and a summary of services for all architect and appraisal fees.

